



#2 3653 3<sup>rd</sup> Avenue, Port Alberni, British Columbia, V9Y 4E7  
Phone: (778) 421-2112 [www.ncnseafood.com](http://www.ncnseafood.com)

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## **Nuu-chah-nulth Seafood LP – Fisheries Development Coordinator**

Nuu-chah-nulth Seafood LP is a First Nation owned seafood enterprise that operates on Vancouver Island's pristine West Coast. Based in Port Alberni, NSLP offers planning and management support to our Nations and their community members in various aspects of fisheries and aquaculture.

Nuu-chah-nulth Seafood LP is expanding and excited to announce an employment opportunity for a *Fisheries Development Coordinator*. Reporting to the General Manager, the Fisheries Development Coordinator will assist the Nuu-chah-nulth Seafood team with fisheries management, aquaculture development and special project support. While the position is technical in nature, there will be on the job training to guide the individual and develop the necessary skills. A dynamic and reliable individual with a passion to learn coupled with effective communication, organization and computer skills are essential qualities. This is an excellent opportunity to join the NSLP team and gain a wealth of experience in all areas of the NSLP business. Beginning as a two-year term, demonstrated success could lead to an extension. Based out of the NSLP office in Port Alberni, there will be times where travel is required.

### **Job Description:**

- Assist the General Manager in all aspect of commercial fisheries management, data management, reporting requirements, marine safety training coordination and office administration.
- Take a lead role in current and developing special projects to ensure projects stay on track and meet all reporting and communication requirements.
- Act as liaison between NSLP, business partners and First Nation Limited Partners.
- Assist CEO and General Manager with funding applications.
- Participate in applicable regional or provincial committees.
- Maintain website and social media accounts.

### **Qualifications:**

- Minimum of high school diploma but preferred post secondary education or experience in commercial fisheries, aquaculture, resource management or related field.
- Proficient in Microsoft Word, Excel, and ability to amend content on NSLP website and social media accounts.
- High level of verbal communications skills, intermediate level of writing skills.
- A demonstrated passion for social responsibility.
- A willingness to learn about sustainable aquaculture production.



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- Exceptional organizational skills.
- Valid driver's license and reliable transportation.
- Ability to travel to a variety of locations on a routine basis.

**How to Apply:**

Send your resume and cover letter to Kathy Happynook to [kathy.happynook@ncnseafood.com](mailto:kathy.happynook@ncnseafood.com) by August 31, 2019.